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| *We are honoured to invite you to take part in the Sydney Chinese Wedding Expo and the Modern Asian Wedding Expo. We are looking forward to hosting an amazing event and work together to help each other grow.*Wedding Expo Application Form |
| 1 Contact Name | Click here to enter text. |
| 2 Email | Click here to enter text. |
| 3 Mailing Address | Click here to enter text. |
| 4 Business Name | Click here to enter text. |
| 5 Trading Name | Click here to enter text. |
| 6 Business Type | Click here to enter text. |
| 7 ABN | Click here to enter text. |
| 8 ACN | Click here to enter text. |
| 9 Business website | Click here to enter text. |
| 10 Business email | Click here to enter text. |
| 11 Business Address | Click here to enter text. |
| *The questions below are for the Sydney Chinese Wedding Expo aboard Starship Sydney on Saturday 16 May 2016. Please refer to the exhibitor’s pack for more details.* |
| 12 Exhibition Package Selection  | [ ]  Photography Exhibitor ($1500)[ ]  Other Wedding Suppliers ($700)[ ]  Event Weddings Premium Partner |
| 13 Additional Requirements | [ ]  Power supply ($80 per stall)[ ]  Stall against wall preferred[ ]  Kiosk stall preferred[ ] Additional Passes: Click here to enter text. |
| 14 Stall Display | *Note: Please describe in detail what you will be displaying and how you will be marketing your product or service at the Expo.*Click here to enter text. |
| 15 Stall Requests | *Note: Note any special requests here*Click here to enter text. |
| 16 Stall Requests | *Note: Note any special requests here*Click here to enter text. |
| 17 Other Info | Note: Other important information we need to know about your product/service, or any other requests or requirements for our attention.Click here to enter text. |
| *There will be 2 identical prize draws at the expo. If you would like to donate a prize, please donate 2 identical prizes. The sponsoring company will be named on stage as well as on any other publication where the prize is listed or mentioned. Prizes must be given with no strings attached and can be enjoyed without purchasing any other product. Please note prize, description and quantity.* |
| 18 Prize Sponsorship | Quantity & Description |
| Click here to enter text. |
| *Your business will be advertised in our website and magazine. It is a 30 page wedding guide with a distribution of 2000. You also have the option to upgrade your advertising. The discounted price of this is cheaper than pamphlet printing and you will get a much more targeted audience. A 20x16” framed plaque of your article is also available at a discount rate to show your clients.* |
| 19 Logo | [ ]  I have attached a high resolution copy of our company logo with the email |
| 20 Magazine Advertising | [ ]  Business name and listing FREE[ ]  Half page advertising Discounted $300[ ]  Full page advertising Discounted $500[ ]  Full page feature article $700[ ]  Double page advert Discounted $900[ ]  Double page feature article $1200[ ]  20x16” photoboard with feature $80 |
| 21 Partnership | [ ]   | I am a partner of Event Weddings (Skip to the end) |
| [ ]  | I am not a partner of Event Weddings and would like to join as a partner to receive discounted price and other benefits (Please continue) |
| *At Event Weddings, we do not believe in charging exorbitant sums for a website listing, and we offer a complete portfolio to our partners free of charge. The following information will appear in your complete portfolio on the Event Weddings website which your potential clients may view. As part of a free service, we will also help you tap into one of Australia’s biggest wedding markets by translating the text to Chinese. This service is completely free.* |
| 22 Blurb | *Note: 150 word blurb about your business:*Click here to enter text. |
| 23 Photo Links | *Note: Direct links only, not galleries (Max 10). Attachments by email also acceptable.*[ ]  Images attached by email (Max 10)[ ]  Images linked below:Click here to enter text. |
| 24 Video Links | *Note: Youtube link only (Max 1)*Click here to enter text. |
| *We don’t say, “Give this guy a call and mention my name” and then earn a standard 10% commission. We receive a client management fee to help you manage all the client paperwork, emails and payments so that you can do what you’re best at doing! We will also learn about your product, promote it, and invite you to exclusive VIP supplier events. Nominate an amount or percentage that reflects what we do for you and that gives us an incentive to work hard for you.* |
| *Note: This is your service fee to Event Weddings*Click here to enter text. |
| *Note: This is for any amendments or additions to the existing agreement overleaf*Click here to enter text. | Date: 2/02/2015 |
| 25 How would you like us to describe your business when we are promoting it? Eg. your style, especialities, expertise? (This is not included in website. Hint: Highlight how you are different from other suppliers) |
| Click here to enter text. |
| 26 What are your most frequently asked questions and answers? (This would equip us to be prepared for what clients ask) |
| Click here to enter text. |
| Note: List of standard additional charges that are frequent charged that clients need to be aware of (eg. Delivery, set up, minimum charges)Click here to enter text. |
| Note: Other important information we need to know about your product/serviceClick here to enter text. |
| Note: The following information is required.[ ]  I have attached a copy of our standard price list with this email. |
| 27 [ ]  *By ticking this box and submitting this form, I confirm that all the information I have provided in this form is true and correct and I understand that I have read and understood the terms and conditions of this agreement.* |
| Name: Click here to enter text. on (2/02/2015) |
| *Please now SAVE a copy of this form to your desktop and Email it to* *info@eventweddings.com.au* *Please also print a copy for your own records. Thank you for your time and we are looking forward to work closely with you in the future.* |

**Terms and Conditions (Sydney Chinese Wedding Expo)**

* The Exhibitor shall not assign or sub-let any part of the space without the written consent of the organiser
* The Exhibitor must stay within their exhibition stand or floor space area and their display must not protrude outside of this area
* The Exhibitor must only market their company within their exhibition stand or floor space area and must not walk around marketing their company. No marketing outside of exhibition stand or floor space area please as it is unfair to other exhibitors and this behaviour will not be tolerated
* The organiser shall not be liable for damage to any exhibits caused by loss, theft, fire, water, storms, strikes and riots or by the interference or negligence of any person unless the damage is actually caused directly by the organiser
* The organiser will carry out general cleaning of aisles and passages, however it is the obligation of the Exhibitor to ensure the cleanliness and tidiness of its space
* All Exhibitors shall abide by the rules of security in place in the venue and shall produce passes or other documents where requested to do so
* The Exhibitor agrees to occupy its space at its own risk and to indemnify the organiser against any actions claimsor losses which may be suffered by the organiser as a result of damage to property or person upon or in relation to the Exhibitors space. The Exhibitor shall not alter the floor or walls or any part of the building/vessel and shall be liable for any damage caused to the building by reason of the Exhibitor’s occupation of the space
* The organiser will determine when the exhibition shall be opened to the Exhibitor and to the public, however the Exhibitor undertakes to commence setting up his / her display on the bump in time and date as specified and agrees to have completed setting up by the bump out time and date as specified
* The Exhibitor agrees to not start to pack up and bump out before the bump out starting time and date as specified
* The organiser reserves the right to alter the location and / or date and or any other aspect of the exhibition and the Exhibitor agrees to co-operate with the organiser in effecting such variation or alteration
* The organiser shall use its best endeavours to ensure the supply of services and to ensure the exhibition proceeds as agreed but shall not be liable to the Exhibitor for any losses or damage arising out of total failure of the services caused by strike, lock out, accident, or any other circumstances beyond the control of the organiser and should such a situation exist the Exhibitor shall not be entitled to a refund of any amounts paid by the Exhibitor nor shall they be relieved of the obligation to pay any amount due under this agreement. The organiser shall not be liable in any way for the expenditure or loss incurred by the Exhibitor
* The organiser may in its sole discretion release the Exhibitor from its obligations under this agreement in exceptional circumstances in which event the Exhibitor will pay up to 80% of the cost of stall hire but not included the cost of any prizes sponsored under the agreement
* Limits: To ensure that each category is adequately represented, applications may be rejected on the organiser’s discretion
* Time: The exhibitor will ensure that they will supply all information within the necessary timeframes as specified in this document or in other subsequent correspondences.
* No refunds or cancellations can be given once payment has been received. Refunds can only be given in exceptional circumstances as detailed.
* The event will accept prizes and sponsorships of gifts of no less than a value of $100 and must be given with no strings attached and the winner must not need to pay any money to redeem the prize. Prizes may be a substitute for payment of money upon agreement. A prize draw will be held at the end of each session. The business name will be read out on stage and included each time on any materials listing the prizes. Prizes may be bundled and is allocated at the discretion of the organiser.

**Terms and Conditions (Partnership Agreement)**

This is an agreement between the supplier and Event Wedding Services ABN 14 105 336 429 (Event Weddings)

* This agreement is by invitation from Event Weddings only and the agreement can be terminated by either party at any time but any party must carry out any outstanding responsibility made prior to the termination of the agreement unless both parties agree that it is not necessary to carry out these outstanding responsibilities
* Event Weddings will act as an official agent to the supplier by promoting and marketing its product to clients and potential clients based on the needs and requirements of the clients and potential in any way Event Weddings sees fit.
* Event Weddings will not implicitly or explicitly represent itself as the supplier but only as an official agent for the supplier.
* In return for the leads generation, sales, marketing and agency services provided, the supplier shall offer agreed special discounts or benefits to Event Weddings and its clients in addition to an agreed client service fee.
* Event Weddings may package discounts with products or services supplied by other businesses.
* Event Weddings will promote the supplier's business as an agent using information provided by the supplier officially to Event Weddings and any other information that is made available to the public not limited to logos, business name, pamphlets, brochures and website information controlled by the supplier. The supplier warrants that all content supplied and found on the supplier's website or any other source controlled or published by the supplier must be copyright free.
* The supplier shall pay the full client service fee when the sale is closed either by Event Weddings or by the when the client pays an initial deposit. The full client service fee is payable within 14 days of the final payment being made by the client. If the client defaults on the deposit, Event Weddings shall receive the same percentage client service fee rate on the deposit if the deposit was not defaulted.
* If the supplier closes the sale, it is the responsibility of the supplier to inform Event Weddings of the successful sale and request an invoice from Event Weddings for the client service fee payment.
* Event Weddings may pass the client to the supplier at any stage of the sales process to make the client service fee. Event Weddings shall only receive the agreed client service fee if it has informed the supplier in advance that a client is being passed to the supplier. Once the client has been officially passed to the supplier, Event Weddings may continue to assist the client as it sees fit but the responsibility of providing the product or service is solely the responsibility of the supplier.
* Event Weddings does not guarantee the number of sales or the number of referrals that will be made for the supplier.
* The supplier must ensure that Event Weddings receive updated information regarding prices and product additions or changes. If Event Weddings has not confirmed in writing that it has acknowledged the changes and a subsequent sale is made, the supplier must supply the same product or service as previously stipulated or an equivalent of the product or service if it is not available. Changes will be effective as of the acknowledgement unless there are pending clients who are considering the previous product or service, in which case the client must make a decision within 14 days of the change. If they decide to confirm with the previous product or service and pay a deposit, the supplier must supply the previous plan.
* The supplier must carry out the product or services and its discounts or benefits as stipulated, but may be changed with the agreement of both the client and the supplier.
* Event Weddings will provide an online marketing platform for the supplier as agreed. The supplier will provide necessary information for Event Weddings for their agency services and online platform. All content is subject to approval and may be edited or rejected.
* Holders of the Event Weddings VIP Card may contact suppliers directly for the provision of services through the Event Weddings VIP Directory.
* Suppliers may only provide discounts if clients make a booking or a meeting booking through the Event Weddings VIP Directory or if the referral was made in any other way by Event Weddings.
* Suppliers may only provide discounts if the clients show the Wedding VIP Card with their names and information on it, or a replacement temporary card if the card was lost at the first meeting.
* Event Weddings VIP Directory will not be held responsible for any loss arising from incorrect information.
* Event Weddings reserves the right to edit any listing at any time.
* Event Weddings will not be held responsible for any actions or omissions of any business we list including any claims.
* Event Weddings VIP Directory retains the right to crop and resize images as necessary.
* Event Weddings reserve the right to remove any listing for any reason.
* Event Weddings VIP Directory reserves the right to change the prices, policies and terms and conditions at any time.
* If there are any conflicts between this agreement and any other agreement made subsequently between Event Weddings and the supplier, the subsequent agreement shall stand.